

REQUEST FOR ARCHITECTURAL CHANGE

Waterchase Homeowners' Association, Inc.
C/O Carolina Management Services, Inc.
PO Box 740425 Boynton Beach, FL 33474 Telephone: 561-968-2182
Email completed form to: info@carolinapm.com

PRINT OWNER NAME: _____

PROPERTY ADDRESS: _____

CONTACT PHONE #: _____ EMAIL: _____

I request to make the following change(s): _____

ESTIMATED START DATE: _____ ESTIMATED COMPLETION DATE: _____

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Check if attached: Survey Site Plan Drawing/Diagram
 Paint Swatch Photo of Materials to be installed

*A drawing and/or diagram listing plans and specification showing the nature, kind, shape, height, materials, color, and location of all proposed improvements **MUST** accompany this request. Surveys are mandatory for additions and **owner is responsible for any required building permits.***

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Homeowners Affidavit:

I HAVE READ THE COVENANTS AND RESTRICTIONS OF MY ASSOCIATION AND AGREE TO ABIDE BY THEM. I UNDERSTAND THAT I AM RESPONSIBLE FOR THE FOLLOWING:

- *ALL LOSSES CAUSED TO OTHERS AS A RESULT OF THIS UNDERTAKING- WHETHER CAUSED BY ME OR OTHERS**
- *TO COMPLY WITH ALL LOCAL BUILDING CODES OR PERMIT REQUIREMENTS.**
 - *FOR AN ENCROACHMENT(S)**
- *TO FOLLOW CONDITIONS OF ACCEPTANCE (IF ANY)**

Owner's Signature: _____ Date _____

UPON APPROVAL I WOULD LIKE TO BE NOTIFIED BY (PLEASE CHECK ONE):

EMAIL **BY MAIL(WHICH MAY TAKE UP TO 7 BUSINESS DAYS)**

WATERCHASE HOMEOWNER'S ASSOCIATION, INC. WAIVER OF LIABILITY

The undersigned hereby agrees that any and all liability caused by or arising from acts which may increase the hazard of susceptibility to loss on the described premises shall not be held against the Association or the Management Company, et al "as their interests may appear", and they shall be held harmless from an liability arising therefrom and indemnify them for all losses, costs, expenses and attorney's fees in connection with any such addition to their unit/home.

Dated: _____

Witness: _____ Unit Owner: _____

Witness: _____ Unit Owner _____

Please return to:
Carolina Management Services, Inc.
P.O. Box 740425 Boynton Beach, FL 33474

**WATERCHASE HOMEOWNERS' ASSOCIATION, INC.
ARCHITECTURAL REVIEW COMMITTEE PROCEDURES:**

The Homeowner must submit Architectural Review Board Applications to the Management Company. Upon approval/disapproval by the ARC and Board, the Management Company will notify the Homeowner of same.

If approved, the homeowner must give written notice of completion to the Management Company.

Start Date: _____ Completion Date: _____

Within ninety (90) days thereafter, the ARC shall inspect the improvement and notify the Homeowner, in writing, that the improvement is accepted, or that the improvement is deficient because it was not completed in the conformance with the approved plans.

If approved, the work requested by this ARC, must start before the ninety (90) days have passed. After ninety (90) days, a new Architectural Review Committee Application must be submitted for approval/disapproval.